



109 N. Brush Street, Suite 350 | Tampa, FL 33602
P: 813.885.7366 | F: 866.700.4846

Date of application:

TO: Potential Subcontractors

RE: Pre-Qualification Form

Thank you for taking an interest in being a partner with Reno Building. Please fill out the below information, which is required before we can add your company to our bid list. If we need additional information we will contact your company.

COMPANY INFORMATION

Company's legal name:

Number of years in business under this name:

President/CEO:

Person of contact & title:

Legal address:

City, state, zip:

Phone:

Fax:

Cell:

Email:

Website:

Please list the counties and trade categories your company is legally qualified to do business.

Please list your company's areas of expertise:

Please list all of your license numbers and/or registrations (include copies of this information):



BONDING COMPANY INFORMATION

Name of Bonding Company:

Contact Person:

Address:

City, State, Zip:

Rating of Bonding Company:

Single Project/Aggregate Limits:

How many years has your company been bonding?:

What are your last three bonding projects?:

INSURANCE REQUIREMENTS:

Reno Building requires the following insurance requirements from each subcontractor. Please include a copy of your insurance certificate indicating that your company can meet these requirements.

1. Commercial General Liability (CGL)
 - a. \$1,000,000 minimum limit per occurrence \$2,000,000 minimum limit aggregate applicable to this specific project
 - b. Shall be written on ISO occurrence form CG 00 01 07 98, or a substitute form providing equivalent coverage, and shall cover liability arising from:
 1. Premises, operations, independent contractors, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract)
 2. Owners and Contractors Protective Liability
 3. Products and Completed Operations
 4. Explosions, Collapse and Underground property damage (if applicable)
 5. Contractual liability
 6. Broad Form Property Damage
 7. There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from pollution
 8. Completed operations coverage shall remain in force for four (4) years following completion of the Subcontractor's Work. Proof of such renewal of completed operations coverage shall be provided by Subcontractor to Contractor annually on the anniversary of the completion of Subcontractor's Work.
2. Workers Compensation and \$ 500,000 minimum Level Limit Employers Liability

3. Business Auto Liability
 - a. Limits of \$1,000,000 minimum for Bodily Injury & Property Damage
 - b. Non-owned Automobile Coverage
 - c. Hired Automobile Coverage

4. Umbrella Liability.
Provide an Excess Liability policy of \$1,000,000 in addition to the scheduled underlying policies (Comprehensive General Liability, Auto Liability, and Employers Liability). The maximum self insured retention or occurrences insured in this excess liability policy shall not exceed Ten Thousand Dollars (\$10,000).

DETAILED COMPANY INFORMATION

Please indicate the annual percentage of company revenue your company performs in Residential and/or Commercial.

What percentage of work is completed by your own forces?

Does your company have a dedicated safety director?

Can your company provide conceptual estimates?

What other General Contractors have you worked with in the local area over the past 3 years?

Is your company a registered minority?

If so, please provide proper certifications and backup.

Please provide a list of completed projects from the past 5 years along with contact names and numbers.

Please provide a current financial statement utilizing the AIA305 document. The financial statement must be from the most recent fiscal quarter.

Signature of Authorized Agent

Print Name & Title

Date:

By signing this document, the potential proposer certifies that the above information is true and correct. Please note that Reno Building reserves the right to reject any and all proposal(s)/bid(s) at their discretion. END OF DOCUMENT.